

bennett

LAND SURVEYING

Job Title: BCLS – Branch Manager

Status: Permanent, Full-time

Location: Kelowna office

We are looking for a **BCLS or TILMA (NWPTA) Candidate** to join our growing team and head our office in Kelowna. Bennett Land Surveying is a mid-sized survey firm of BC Land Surveyors. Our projects range from surveys of individual lots for home owners to some of the most complex residential and industrial/commercial projects.

We have the second-highest number of Land Surveyors of any company in BC to share our diverse expertise and provide you with support and mentorship when needed. We are an employee-oriented company that focuses on *family first*, offering flexible working hours to ensure a good work/life balance.

Responsibilities and Duties:

- Liaise with clients and internal project managers to establish project scope, budget, and schedule
- Correspond with municipal governments and districts; apply knowledge of bylaws and regulations to provide guidance to clients
- Prepare project proposals and estimates as well as respond to client requests
- Manage on-going projects from start to finish, including but not limited to: legal survey plans, topographic and construction layouts
- Ensure quality control of survey plans and compliance to project timelines
- Facilitate the checking and certification of plans
- Offer mentorship, leadership, and training to assist with the professional development of other staff

Qualifications:

- Effective verbal and written communication skills as well as leadership skills
- Must be a practicing BCLS, or professional land surveyor from another province, eligible to register with the ABCLS as an Association Member
- Minimum 3 years' experience managing various survey projects including: topographic, construction layouts, and legal surveys
- Minimum 2 years' experience managing a team
- Excellent computer skills with an ability to learn new software programs
- Experience with AutoCAD is preferred

Benefits:

- \$15,000 signing bonus after 6 months of service
- Medical/dental package, RRSP contribution, and a wellness fund
- Competitive compensation based on experience
- Annual salary increases and performance bonuses
- Ownership potential

Applying:

If you think this position is right for you, please email your resume and cover letter to Brooke at brooke@bennettsurveys.com

Please visit our website to learn more about our projects at www.bennettsurveys.com

Bennett Branch Locations:

North Vancouver • Surrey • Nanaimo • Gibsons • Kelowna • Mission • Squamish